Minutes from Navan Curling Club Board of Directors meeting Sunday February 24, 2019 @ 14:00

Members Present: Mark Steski, President | Neil Monkman, Past President | Louis-Marie Pommainville, Vice President | Jacques Gobin, 2nd Vice President | Shawnee Stevens, Secretary | Dave Scott, Treasurer | Phil Letendre, Bar | Brent Kalk, Communications | David Pynn, House & Property | Rhonda Thibault, Social

President: Opened the meeting @ 14:00 and the agenda was accepted. December 14, 2018 and January 13, 2019 meeting minutes approved by all board members, pending minor amendments.

Team Vivier update: Provincials March 13. $500 from club and draw at the bar. OVCA also provided some funding. Junior representatives of club a very good sign.

Manager for next year: Contract ends in September, so Manager has asked for more time to make a decision. Discussion around changing/staggering the end date of contract to line up with club fiscal year end (May 31). Action – President to follow up with Manager and provide options moving forward.

Financial Update (Treasurer)

There is nothing alarming in the finances. The budget was conservative on revenue side and membership numbers are higher than the budget. Gas & hydro below budget. Bar revenue is tracking better. No expense items higher than anticipated. Some capital items will have slight impact – weeping tile repairs, front sign.

Decision: Motion was made to end the gripper program for the upcoming year and increase member education on having grippers, broom heads, and clothing clean.
Motion was passed with 7 in favor and 2 against.

Bar Prices – the Bar Director will provide a price model for the upcoming year given it has been 4 years since bar prices have increased.

Treasurer – will go back and look at the numbers to see if the membership fees should be increased, or not. Likely the capital fund should be increased, but all other fees likely could remain the same.

2019 AGM

Due to the minimum 6-week advance notice to members of the AGM, the President moved to change the AGM date from March 24 to April 24. The Board approved this change and the AGM will be April 24 at 7 pm in the Lion's Den. Notice is to be sent to all members in accordance with the By-Laws, 6 weeks before the meeting date. Board members are to submit their reports to the Secretary so these can be sent in accordance with the By-Laws, at least 2 weeks before the meeting.

Ice contract decision for next year: review of proposal submitted.

Discussion around number of scrapes, cost, bonspiels included in cost, timing of scrapes, rental scrapes. Unable to reach decision point between option A and option B. Board requested clarification from Wall-to-Wall with respect to timing and number of scrapes.

Action: President will follow up and request clearer delineation between the options submitted in the proposal.

Proxy Voting Process – updates to process.

Brian Clements, as Past Secretary of the Board had an action item stemming from the last AGM. The issue concerned the Voting Proxy process and the assignment of proxies to members. The recommendation, which was reviewed by the club lawyer, is to limit 5 proxies per individual member, and to determine a cut-off date before the meeting to receive proxies. To finalize at our next meeting after confirmation with the lawyer.

35th Anniversary signage proposal

Brian Clements proposed banners and ice decals to celebrate the club's 35th anniversary. A motion was tabled to put decals in the ice and one banner inside the lounge. Motion was passed unanimously.

Lighting for front sign

The club's front sign has half of it lights burned out. The Director of House and Property decided not to motion to support the change to LEDs given the cost estimate received for this change. Action: the House and Property Director will investigate the cost of replacing with existing incandescent bulbs.

Flushing of weeping tiles

There are 2 leaks in the basement – bottom of both stairs. The House and Property Director contacted the company that repaired a foundation crack at the club, to determine a course of action to deal with the two leaks. It was determined that the likely cause was blocked weeping tiles. The weeping tiles are in need of flushing. The House and Property motioned to set aside a ceiling of $1000 to perform this work. Motion was unanimously approved. If the costs are greater than $1000, the House and Property Director would return to the Board for further approval.

Decking replacement:

Ice decking quote: $10,290 materials.

Discussion had re: feasible to have members do this work voluntarily. Decision made by the Board that it was too much work for volunteers and too tight a timeframe.

Action: Director House and Property will circulate the RFQ draft. Comments back to the Director House and Property please. Board members are to forward names of construction framers who are members at the club to House & Property.

Jill Officer jacket

President made a motion to raffle off the Jill Officer jacket by the end of the season. Motion passed. President will arrange for squares to be sold during the last weeks of the season.

Keying the ice door

Director of House & Property motioned to get door to the Ice Shed fitted with a lock. This would allow the Lounge to be locked separate from the lounge during events such as the Navan Fair. This will cost $140. Motion was passed.

President: Curl ON board of directors elections upcoming. Governance – help them to make decisions pushing to club level. Follow up at next meeting.

Next Board Meeting

The President set the next Board meeting for March 24 @ 2pm. BoD Members are to have AGM materials prepared for this meeting.

President moved to adjourn the meeting. Motion passed. Meeting adjourned.